



Course Plan (Syllabus)

First: Course Information

Faculty: Nursing	
Department: Community and Mental Health Nursing	Program: Master
Academic Year: 2024/2025	Semester: Second

Course No.: 0801704	Course Title: Nursing Administration 1 Clinical				
Credit Hours: 2 hours	Theoretical: 0 hour			Practical: 2 hours	
Prerequisite No.: None	Prerequisite Title: None				
Section No.:1	Lecture Day(s):	<input type="checkbox"/> Sun	<input type="checkbox"/> Tue	<input type="checkbox"/> Thu	<input type="checkbox"/> Fri
		<input checked="" type="checkbox"/> Sat	<input type="checkbox"/> Mon	<input type="checkbox"/> Wed	Lecture Time: (9:00-12:00)
Level in JNQF	Level 9	Virtual Hours JNQF 84			
Type of Course	Obligatory Faculty				
Type of Learning	Face-to-Face Learning				

Second: Instructor's / Coordinator's Information

Course Instructor	Name: Dr. Eman Ebrahim				Academic Rank: Associate Professor		
	Office No.:247D		Ext. No.: 1806		Email: eebrahim@zu.edu.jo		
	Office Hours	Sun 10-11 11-12	Mon 10-11 11-12	Tues choose choose	Wed choose choose	Thu 2-3 3-4	Sat choose choose
Course Coordinator	Name: Dr. Eman Ebrahim				Academic Rank: Associate Professor		
	Office No.:247D		Ext. No.: 1806		Email: eebrahim@zu.edu.jo		

Third: Course Description

This course is designed to equip post-graduate students with the foundational clinical of management and leadership, empowering them to develop the skills required to effectively oversee nursing care delivery in diverse healthcare settings. It offers a comprehensive analysis of key management and leadership concepts essential for success in healthcare environments. The course focuses on core management functions, leadership strategies, nursing care delivery systems, and leadership interventions in clinical settings. Students will engage in interactive learning and teamwork to apply these principles in real-world scenarios, enhancing their ability to manage and lead nursing teams effectively.





Course Plan (Syllabus)

Fourth: Course Objectives

By the end of the course, students will be able to:

1. Explain the nurse manager role in the management functions.
2. Compare between leadership and management.
3. Explain the importance, process, stages and five rights of delegation.
4. Differentiate between traditional and contemporary leadership styles.
5. Analyze the integration between power, empowerment and leadership.
6. Apply patient care assignment using the suitable methods.

Fifth: Learning Outcomes

Level descriptor according to (JNQF) *	CILOs Code	CILOs	Associated PILOs Code Choose one PILO for each CILO**	Assessment Methods	Scores out of 100
Knowledge	K1	Discuss the delegation process as a clinical expertise.	P2	Quizzes Group Presentation Final Exam	12
	K2	Describe how the nurse manager can use the different forms of power to manage staff and ward effectively.	P2	Quizzes Group Presentation Final Exam	12
Skills	S1	Implement an appropriate model of patient care based on patient needs and staff requirements.	P3	Quizzes Group Presentation Final Exam	12
	S2	Compare groups and teams, and indicate the different stages of their development in light of the delegation process.	P4	Quizzes Group Presentation Final Exam	12
	S3	Evaluate the role of the nursing manager in ward management, staff recruitment and scheduling.	P4	Quizzes Group Presentation Final Exam	13
Competencies	C1	Conduct a group meeting according to guidelines.	P5	Quizzes Group Presentation Final Exam	13
	C2	Critique the different patient care delivery systems used in the nursing unit.	P5	Quizzes Group Presentation Final Exam	13
	C3	Compare between different type of scheduling.	P6	Quizzes Group Presentation Final Exam	13

* <https://jnqf.heac.org.jo/?v=5.20.10.28.2&url=ar/Manuals>; ** Program Outcome Competencies (Learning outcomes) Code (PILOS); CILOs: Course Intended Learning Outcomes; *** <https://www.aacnnursing.org/Portals/0/PDFs/Publications/Essentials-2021.pdf>

**** https://jnc.gov.jo/ebv4.0/root_storage/en/eb_list_page/national_standards_and_core_competencies_for_registered_nurse_2016.pdf





Course Plan (Syllabus)

Sixth: Learning Resources

Main Reference: Leadership Roles and Management Functions in Nursing theory and Application		
Author: Caroh J.Huston	Edition: edition 11	Publication Year: 2022
Additional resources: Linda A.Roussel Patricia L.Thomas James L.& Harris (2023): Management and Leadership for Nurse Administrators		
Teaching Context	<input checked="" type="checkbox"/> Classroom <input type="checkbox"/> Laboratory <input checked="" type="checkbox"/> Workshop <input checked="" type="checkbox"/> MS Teams <input checked="" type="checkbox"/> Moodle	

Seventh: Course Structure

Lecture Date	Topics	CILOs Codes	Teaching Procedures	Teaching Methods	References
2025/03/06	Orientation and introduction to the course plan, resources and materials.	All (CILOs)	Face-to-Face	Group discussion, job analysis, Leadership and administrative	Course Plan
2025/03/13	Organizational Concepts and Structures; Define the organizational structure for the agency where you work. Identify the advantages and disadvantages of the structure.	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, job analysis, Leadership and administrative clinical visit (one clinical day)	Ch. 12 Caroh J. Huston
2025/03/20	Define the organizational structure for the agency where you work. Identify the advantages and disadvantages of the structure. Describe the forces that are changing the health care system. Discuss changes in paying for health care. Explain how quality initiatives can reduce medical errors	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, Lecturing, Critical analysis of learning material and E-Learning.	Ch. 12 Caroh J. Huston
2025/03/27	Submission and Presentation of Assignment (1)				
2025/04/03	Delivering Nursing Care; Describe what types of nursing care delivery systems exist. How to choose the optimal model for organizing patient care based on the needs of the patient in the hospital where you work.	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, Lecturing, Critical analysis of learning material and E-Learning.	Ch.14-17 Caroh J. Huston



Course Plan (Syllabus)

2025/04/10	Delivering Nursing Care; Describe what types of nursing care delivery systems exist. How to choose the optimal model for organizing patient care based on the needs of the patient in the hospital where you work.	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, Lecturing, Critical analysis of learning material and E-Learning.	Ch.14-17 Caroh J. Huston
2025/04/17	Submission and Presentation of Assignment (2)				
2025/04/24	Budgeting and Managing Fiscal Resources; Explain the variance in budgeting at your organization. Describe how the budgeting process works. Differentiate among types of budgets. Demonstrate how to control budgetary performance.	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, job analysis, Leadership and administrative clinical visit (one clinical day)	Ch. 10 Caroh J. Huston
2025/05/01	Holiday				
2025/05/08	Submission and Presentation of Assignment (3)				
2025/05/15	Staffing; Calculate FTEs. Scheduling; Evaluating the scheduling pattern in your organization. Demonstrate how to use patient classification systems to calculate nursing care hours necessary.	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, and job analysis	Ch. 17 Caroh J. Huston
2025/05/22	Submission and Presentation of Assignment (4)				
2025/05/29	Power and politics in health care setting	K 1-3 S 1-2 C 1-3	Face-to-Face	Self-study activities, Group discussion, job analysis	Ch.13 Caroh J. Huston
2025/06/05	Holiday: Eid Al-Adha				
Final Exams: 2025/06/15 to 2025/06/25					



Course Plan (Syllabus)

Eighth: Assessment Methods

Assessment Method	Score Identified for each Assessment	Specific Course Output to be Assessed*							
		K1	K2	S1	S2	S3	C1	C2	C3
Assignments	80%	10	10	10	10	10	10	10	10
Final Exam	20%	2	2	2	2	3	3	3	3
Total out of 100	100	12	12	12	12	13	13	13	13

* Refer to document ([Guidelines-for-Nursing-Programs-Accreditation-at-Jordanian-Universities](#))

Ninth: Course Policies

All course policies apply across **all teaching modes**, including **online, blended, and face-to-face learning**.

- **Punctuality:** Attend on time; late work may lose marks.
- **Participation:** Engage in discussions, group work, and assignments.
- **Attendance & Exams:** Mandatory attendance; valid excuse required for absences.
- **Academic Integrity:** No cheating, plagiarism, or unauthorized collaboration.
- **Ethical Conduct:** Respectful behavior is required online and offline.
- **Technology Use:** Follow platform rules; no misuse of digital tools.

Approval	Name	Date	Signature
Head of Department	Dr. Islam Al-Oweidat	2025/03/02	
Faculty Dean	Dr. Ahmed Rayan	2025/03/02	