**Form (7) No objection to sit for the comprehensive exam**

|  |  |  |  |
| --- | --- | --- | --- |
| **Date: / /** | **Issued document no.** | **Department** | **Faculty** |

**The student has the right to apply for the comprehensive exam after completing all courses with an average of not less than 75%, provided that the student finished 24 credit hours plus (9) credit hours of elective courses}**

**1- General information:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Admission and registry unit details** | | **Student details:** | |
| Academic year | Registered since semester/ |  | Name |
| Average | Student finished hours |  | Student number |
|  | Credit hours registered in this semester |  | Academic year and semester |
| Student can appoint supervisor: Yes ( ) No ( ) | |  | E-mail |
| If no, mention reasons | |  | Phone number |
|  | Number of remaining remedial courses |  | Student signature |
| Dean of admission comments | |  | date |

**2- Department of financial affairs details:**

**All financial matters allowing the student to take the comprehensive exam are settled:**

|  |  |
| --- | --- |
| **🞎 No** | **🞎 Yes** |
| **Signature** | **Name** |
| **date** | **Day** |

* Stamped by the department seal

**3- Time and place of the exam:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Time** | **Place** | **Date** | **Day** |

|  |  |  |  |
| --- | --- | --- | --- |
| **Recommendations of the graduate studies committee in the faculty** | | **Recommendations of the graduate studies committee in the department** | |
| Doesn’t recommend approval 🞎 | Recommends approval 🞎 | Doesn’t recommend approval 🞎 | Recommends approval 🞎 |
| Date: / / | Session number | Date: / / | Session number |
| Date: / / | Order number: | Date: / / | Order number: |
| Head of committee signature: | | Head of committee signature: | |

**6\_قــرار مجـلس كلية الدراسـات العليـــــا**

**6- Decision of the faculty of graduate studies committee**

|  |  |
| --- | --- |
| Disapprove 🞎 | Approve 🞎 |
| Notes: | |
| Date: / / | Session number: |
| Date: / / | Order number: |
| Date: / / | Head of committee signature: |

* **Important note:**

The student must submit this form, to the Head of the concerned department, signed by the Departments of Admission and Registration, and Financial Affairs, at least three weeks before the date of the comprehensive exam.

* Copy for: Head of the graduate studies committee in the department: ........................................
* Copy for: Head of graduate studies committee in the faculty: ........................................
* Copy for: faculty of admission and registry.