|  |  |  |  |
| --- | --- | --- | --- |
| **Date / /** | **Issued document no.** | **Department** | **Faculty** |

**\* A master’s student applies for their thesis after completing at least (15) credit hours, (9) of which are core courses, with an average of 75% or above.**

**\* A copy of the thesis proposal form (1) is attached with the application.**

**1- General information:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Student information** | | **Deanship of Admission and Registration information** | |
| Name |  | Registered since semester/ | Academic year |
| Student number |  | Student covered hours | Average |
| Academic year and semester |  | Course hours registered in this semester |  |
| E-mail |  | Thesis hours registration date |  |
| Student phone number |  | Student can appoint supervisor: Yes ( ) No ( ) | |
| Student signature |  | Number of remaining remedial courses |  |
| Date |  | Dean of Admission and Registration comments | |

**2- Proposed thesis title:**

|  |  |
| --- | --- |
| **In Arabic or English:** |  |
| **Translation** |  |

**3- Thesis problem and significance:**

(The student provides a general idea about the thesis topic, theoretical framework, and the research questions and hypothesis.)

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**4- Thesis aims and purposes.**

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**5- Previous studies (Literature Review):**

(The student provides a sample of previous studies about the theoretical framework and its application which are directly connected to the research’s topic, explaining how the thesis is different from the previous studies.)

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**6- Methodology:**

(The student specifies the methodologies adopted in the thesis, providing a general idea about the research method, community of the study, data samples, data collection tools, data analysis processes, and research procedures, according to the type of research being conducted. In addition, a timetable of the stages of completion.)

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**7- Other notes: (based on the nature of the research)**

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**8- Sources and references:**

(The student provides a list of various selected sources that are up to date, from books, articles, periodicals, manuscripts, and documents to be used in the research), ordered using the citation style appointed by the faculty of graduate studies.

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|  |  |  |  |
| --- | --- | --- | --- |
| **10- Recommendation of the committee of graduate studies in the faculty** | | **9- Recommendation of the committee of graduate studies in the department** | |
| Does not recommend approval of thesis ( ) | Recommends approval of thesis ( ) | Does not recommend approval of thesis ( ) | Recommends approval of thesis ( ) |
| New supervisor | Recommends approval of supervisor ( ) | Co-supervisor | First supervisor |
| Date / / | Session number | Date / / | Session number |
| Date / / | Decision number | Date / / | Decision number |
| Head of committee signature | | Head of committee signature | |

**10- Decision** **of the faculty committee of graduate studies**

|  |  |
| --- | --- |
| Disapprove ( ) | Approve ( ) |
| Comments: | |
| Date / / | Session number |
| Date / / | **Decision** number |
| Date / / | Chairman signature |

Copy for:

The chair of the committee of graduate studies in the department

The chair of the committee of graduate studies in the faculty

The dean of admission.

**11- Notes:**

**General format**

The thesis proposal is written in Arabic with a clear abstract in English within (250) words. The abstract includes the thesis purpose, questions, tools, results, recommendations, and significance.

**General guidelines.**

**Master’s thesis proposal in Arabic**

Font: Times New Roman.

Font size: body 14, titles 16.

Page margins: 2.5cm.

Number of pages: 10 – 25 pages.

Number of references from books, articles, manuscripts, and documents are ordered alphabetically.

**Master’s thesis proposal in Arabic**

Font: Times New Roman.

Font size: body 14, titles 16.

Page margins: 2.5cm.

Number of pages: 10 – 25 pages.

Number of references from books, articles, manuscripts, and documents are ordered alphabetically.

**Cover page for thesis proposal in Arabic**



|  |
| --- |
| **عنوان الدراسة باللغة العربية** |
| **عنوان الدراسة باللغة الانجليزية** |
| **اسم الطالب (كما هو مسجل رسمياً في الجامعة)** |
| **الرقم الجامعي (....)** |
| **المشرف الرئيس: الرتبة الأكاديمية:** |
| **اسم المشرف المشارك (إن وجد): الرتبة الأكاديمية:** |
| **مشروع رسالة الماجستير قدمت استكمالاً لمتطلبات الحصول على درجة الماجستير في (...)** |
| **كلية الدراسات العليا/جامعة الزرقاء** |
| **الزرقاء- الأردن** |
| **الفصل الدراسي / الشهر / السنة** |

**Cover page for thesis proposal in English**

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|  |
| --- |
| **Thesis Title** |
| **Student (Name)** |
| **Roll No (….)** |
| **Supervisor (Name): Academic Rank:** |
| **Co-supervisor (Name): Academic Rank:** |
| **This Submitted in Partial Fulfillment of the Master’s Degree in (……)** |
| **Faculty of Graduate Studies\ Zarqa University** |
| **Zarqa - Jordan** |
| **semester \ Month\ Year.** |